

Description of Positions:

The incumbents will serve as expert advisors for the DRG Center and DEPP Team, providing technical leadership and expert advice on the planning and design of elections and political transition strategies and programs globally. Their duties could include serving as an Agreement Officer's Technical Representative (AOTR) and/or Contracting Officer's Technical Representative COTR for DRG Center technical awards, grants, and contracts that provide assistance to USAID field Missions. Additional duties include, but are not limited to, leading designs of new and innovative global and regionally-focused DRG Center managed awards, providing expert and specialized DEPP technical assistance and direct support to USAID field Missions, supporting the DRG Center in the management of the Congressionally-mandated Elections and Political Processes (EPP) Fund that provides rapid response to field Missions, providing virtual and in-person temporary duty assignments (TDY) support to USAID field Missions (overseas travel required), and other duties as assigned.

Commitment to Diversity, Equity, Inclusion, and Accessibility (DEIA): All members of the DDI workforce are measured on how they foster a climate of respect in interactions with others, value differing perspectives, and treat others in a fair, equitable, and culturally sensitive manner. All employees are expected to adhere to equal employment opportunity (EEO) policies and value diversity and inclusion in performing everyday duties and responsibilities.

These positions are not eligible for remote telework, i.e. no duty stations outside the Washington D.C. Metro area. The duty station for each position will be the USAID HQ in the Ronald Reagan Building in Washington, DC. However, regularly scheduled telework days and/or situational telework schedules are allowed/possible.

DDI/DRG is seeking candidates with strong leadership, technical, and interpersonal skills as well as relevant regional experience in one or more regions (i.e. Africa, Asia, Middle East, Latin America and the Caribbean, and Europe and Eurasia).